



505 Broadway
Dobbs Ferry, NY 10522
t 914. 693-1500 ext. 3024
f 914. 693-1797
<http://www.dfsd.org>

Elizabeth Saperstein
District Clerk

To: Prospective School Board Candidates
From: Elizabeth Saperstein, District Clerk
Date: February 24, 2025

Dear Candidate:

This packet includes information needed for the office of Trustee of the Board of Education of the Dobbs Ferry Union Free School District. Three (3) terms of office of the Dobbs Ferry Board of Education will expire on June 30, 2025. The 2025 election will be held on May 20, 2025.

The nominating petition must have a minimum of 25 qualified voters' signatures and be returned 30 days before the election, on or before **5:00 p.m. on Monday, April 21, 2025***.

Position on the ballot will be established by lottery on Tuesday, April 22, 2025 at 9:00 in the Board of Education room. If you cannot be present in person or represented by a person designated in a written proxy, the District Clerk is authorized to act as proxy and candidates(s) will be notified of the results.

Campaign Expenditure and Contribution Statements are due in accordance with the attached instructions.

Qualifications for membership on a school board are:

1. Must be able to read and write.
2. Must be a qualified voter of the district; that is, a citizen of the United States, at least 18 years of age or older, and not adjudged to be an incompetent;
3. Must be a resident of the school district for at least one year prior to election;
4. Must be the only member of their family serving on the District school board;
5. May not have been removed from any school district office within the preceding year;
6. May not be a current employee of the school district; and
7. May not simultaneously hold another incompatible public office.

Westchester-Putnam School Board Association Prospective School Board Member Workshop will be held via Zoom on April 7, 2025. See enclosed information sheet for details.

New York State School Boards Association (NYSSBA) 2025 Running for the School Board Brochure is attached. Please visit the NYSSBA website at www.nyssba.org for "What all Prospective School Board Members Should Know."

Thank you.

* Note: Petitions require a minimum of 25 signatures or 2% of the number of voters who voted in the previous annual election, whichever is greater. There were 504 votes cast in the 2024 Budget Vote & Board Member Election; therefore, a minimum of 25 qualified voters' signatures are required.



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Elizabeth Saperstein
District Clerk

CANDIDATE INFORMATION FOR DOBBS FERRY BOARD OF EDUCATION

Name: _____

Address: _____

Home Phone: _____

Cell Phone: _____

Business Phone: _____

Fax Number: _____

E-Mail Address: _____

Number of Years Resident: _____

Spouse Name: _____

Children's Name(s): School:

_____	_____
_____	_____
_____	_____
_____	_____

Occupation: _____

Education: (College and Degrees) _____

Community Organizations: _____

Short Biography

In 200 words or less, please state why you want to be a Trustee, and why the community should vote for you. Thank you.

**NOMINATING PETITION
FOR MEMBERSHIP ON THE BOARD OF EDUCATION
DOBBS FERRY UNION FREE SCHOOL DISTRICT
ELECTION: TUESDAY, MAY 20, 2025**

AT LEAST **25 SIGNATURES** OF QUALIFIED VOTERS ARE REQUIRED. THE DEADLINE FOR FILING PETITIONS IS **5:00 P.M. ON MONDAY, APRIL 21, 2025**. PETITIONS SHOULD BE RETURNED TO:

DOBBS FERRY UNION FREE SCHOOL DISTRICT
ATTN: DISTRICT CLERK
505 BROADWAY – DOBBS FERRY, NY 10522

We, the undersigned, duly qualified voters of Dobbs Ferry Union Free School District, Westchester County, New York, do hereby petition for the nomination of

Name of Candidate _____

Residence of Candidate _____

for the office of member of the Dobbs Ferry Board of Education for a three (3) year term commencing on July 1, 2025 and ending on June 30, 2028.

	<u>PRINTED NAME</u>	<u>SIGNATURE</u>	<u>ADDRESS</u>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____
6.	_____	_____	_____
7.	_____	_____	_____
8.	_____	_____	_____
9.	_____	_____	_____
10.	_____	_____	_____
11.	_____	_____	_____
12.	_____	_____	_____
13.	_____	_____	_____
14.	_____	_____	_____
15.	_____	_____	_____

Last Filing Date: April 21, 2025 5:00 PM EST

**NOMINATING PETITION
FOR MEMBERSHIP ON THE BOARD OF EDUCATION
DOBBS FERRY UNION FREE SCHOOL DISTRICT
ELECTION: TUESDAY, MAY 20, 2025**

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for the office of member of the Dobbs Ferry Board of Education for a three (3) year term commencing on July 1, 2025 and ending on June 30, 2028.

	<u>PRINTED NAME</u>	<u>SIGNATURE</u>	<u>ADDRESS</u>
16.	_____	_____	_____
17.	_____	_____	_____
18.	_____	_____	_____
19.	_____	_____	_____
20.	_____	_____	_____
21.	_____	_____	_____
22.	_____	_____	_____
23.	_____	_____	_____
24.	_____	_____	_____
25.	_____	_____	_____
26.	_____	_____	_____
27.	_____	_____	_____
28.	_____	_____	_____
29.	_____	_____	_____
30.	_____	_____	_____

Last Filing Date: April 21, 2025 5:00 PM EST

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Name of Candidate _____

Residence of Candidate _____

for the office of member of the Dobbs Ferry Board of Education for a three (3) year term commencing on July 1, 2025 and ending on June 30, 2028.

	<u>PRINTED NAME</u>	<u>SIGNATURE</u>	<u>ADDRESS</u>
31.	_____	_____	_____
32.	_____	_____	_____
33.	_____	_____	_____
34.	_____	_____	_____
35.	_____	_____	_____
36.	_____	_____	_____
37.	_____	_____	_____
38.	_____	_____	_____
39.	_____	_____	_____
40.	_____	_____	_____
41.	_____	_____	_____
42.	_____	_____	_____
43.	_____	_____	_____
44.	_____	_____	_____
45.	_____	_____	_____

Last Filing Date: April 21, 2025 5:00 PM EST

**NOMINATING PETITION
FOR MEMBERSHIP ON THE BOARD OF EDUCATION
DOBBS FERRY UNION FREE SCHOOL DISTRICT
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Name of Candidate _____

Residence of Candidate _____

for the office of member of the Dobbs Ferry Board of Education for a three (3) year term commencing on July 1, 2025 and ending on June 30, 2028.

	<u>PRINTED NAME</u>	<u>SIGNATURE</u>	<u>ADDRESS</u>
46.	_____	_____	_____
47.	_____	_____	_____
48.	_____	_____	_____
49.	_____	_____	_____
50.	_____	_____	_____
51.	_____	_____	_____
52.	_____	_____	_____
53.	_____	_____	_____
54.	_____	_____	_____
55.	_____	_____	_____
56.	_____	_____	_____
57.	_____	_____	_____
58.	_____	_____	_____
59.	_____	_____	_____
60.	_____	_____	_____

Last Filing Date: April 21, 2025 5:00 PM EST

Campaign Expenditure and Contribution Form

1st CANDIDATE'S STATEMENT

(Due by April 21, 2025)

DATE OF FILING _____ DATE OF ELECTION _____

CANDIDATE'S NAME _____

STREET ADDRESS _____

CITY AND STATE _____

SCHOOL DISTRICT _____

I, _____, candidate for the office of Member of the Board of Education, Dobbs Ferry Union Free School District, do hereby declare that the total expenditures incurred by others and me on my behalf with my approval **did not exceed \$500.**

Candidate's Signature

Date

NOTE: One copy is to be filed with the District Clerk, Dobbs Ferry Union Free School District, 505 Broadway, Dobbs Ferry, New York and *one copy is to be forwarded to the Commissioner of Education, Room 1711, Twin Towers, 99 Washington Avenue, Albany, New York 12230, **only if amount exceeds \$500.00***

Campaign Expenditure and Contribution Form

1st CANDIDATE'S STATEMENT

(Due by April 21, 2025)

DATE OF FILING _____ DATE OF ELECTION _____

CANDIDATE'S NAME _____

STREET ADDRESS _____

CITY AND STATE _____

SCHOOL DISTRICT _____

I, _____, candidate for the office of Member of the Board of Education, Dobbs Ferry Union Free School District, do hereby declare that the total expenditures incurred by others and me on my behalf with my approval **did exceed \$500**. An itemized listing of expenses is attached.

Candidate's Signature

Date

NOTE: One copy is to be filed with the District Clerk, Dobbs Ferry Union Free School District, 505 Broadway, Dobbs Ferry, New York and *one copy is to be forwarded to the Commissioner of Education, Room 1711, Twin Towers, 99 Washington Avenue, Albany, New York 12230, **only if amount exceeds \$500.00***

Campaign Expenditure and Contribution Form

2nd CANDIDATE'S STATEMENT

(Due on or Before May 15, 2025)

DATE OF FILING _____ DATE OF ELECTION _____

CANDIDATE'S NAME _____

STREET ADDRESS _____

CITY AND STATE _____

SCHOOL DISTRICT _____

I, _____, candidate for the office of Member of the Board of Education, Dobbs Ferry Union Free School District, do hereby declare that the total expenditures incurred by others and me on my behalf with my approval **did not exceed \$500.**

Candidate's Signature

Date

NOTE: One copy is to be filed with the District Clerk, Dobbs Ferry Union Free School District, 505 Broadway, Dobbs Ferry, New York and *one copy is to be forwarded to the Commissioner of Education, Room 1711, Twin Towers, 99 Washington Avenue, Albany, New York 12230, **only if amount exceeds \$500.00***

Campaign Expenditure and Contribution Form

2nd CANDIDATE'S STATEMENT

(Due on or Before May 15, 2025)

DATE OF FILING _____ DATE OF ELECTION _____

CANDIDATE'S NAME _____

STREET ADDRESS _____

CITY AND STATE _____

SCHOOL DISTRICT _____

I, _____, candidate for the office of Member of the Board of Education, Dobbs Ferry Union Free School District, do hereby declare that the total expenditures incurred by others and me on my behalf with my approval **exceeded \$500**. An itemized listing of expenses is attached.

Candidate's Signature

Date

NOTE: One copy is to be filed with the District Clerk, Dobbs Ferry Union Free School District, 505 Broadway, Dobbs Ferry, New York and one copy is to be forwarded to the Commissioner of Education, Room 1711, Twin Towers, 99 Washington Avenue, Albany, New York 12230, **only if amount exceeds \$500.00**

Campaign Expenditure and Contribution Form

3rd CANDIDATE'S STATEMENT

(Due by June 9, 2024)

DATE OF FILING _____ DATE OF ELECTION _____

CANDIDATE'S NAME _____

STREET ADDRESS _____

CITY AND STATE _____

SCHOOL DISTRICT _____

I, _____, candidate for the office of Member of the Board of Education, Dobbs Ferry Union Free School District, do hereby declare that the total expenditures incurred by others and me on my behalf with my approval **did not exceed \$500.**

Candidate's Signature

Date

NOTE: One copy is to be filed with the District Clerk, Dobbs Ferry Union Free School District, 505 Broadway, Dobbs Ferry, New York and *one copy is to be forwarded to the Commissioner of Education, Room 1711, Twin Towers, 99 Washington Avenue, Albany, New York 12230, **only if amount exceeds \$500.00***

Campaign Expenditure and Contribution Form

3rd CANDIDATE'S STATEMENT

(Due on or Before June 9, 2024)

DATE OF FILING _____ DATE OF ELECTION _____

CANDIDATE'S NAME _____

STREET ADDRESS _____

CITY AND STATE _____

SCHOOL DISTRICT _____

I, _____, candidate for the office of Member of the Board of Education, Dobbs Ferry Union Free School District, do hereby declare that the total expenditures incurred by others and me on my behalf with my approval **exceeded \$500**. An itemized listing of expenses is attached.

Candidate's Signature

Date

NOTE: One copy is to be filed with the District Clerk, Dobbs Ferry Union Free School District, 505 Broadway, Dobbs Ferry, New York and one copy is to be forwarded to the Commissioner of Education, Room 1711, Twin Towers, 99 Washington Avenue, Albany, New York 12230, **only if amount exceeds \$500.00**

Campaign Expenditure and Contribution Form

FILING OF EXPENDITURE STATEMENTS BY CANDIDATES FOR MEMBERSHIP ON BOARD OF EDUCATION

New York State Education Law Article 32 states: "Any candidate for election to the Board of Education shall file sworn statements with the Clerk of the School District in which he is a candidate and the Commissioner of Education setting forth all moneys or other valuable things, paid, given, expended or promised by him, or incurred for or on his behalf with his approval to be filed with the aforesaid clerk and commissioner by a person, firm, association or corporation, to aid his own nomination or election, or to aid or influence the nomination or defeat of any candidate to be voted for at the election. Any candidate for election, if he expended nothing or his only expenditures were for personal expenses which when taken together with the total expenditures incurred by others on his behalf and with his approval do not exceed five hundred dollars, shall not be required to file any statements with the Commissioner of Education; however, such candidate shall file with the Clerk of the School District a sworn statement to the effect that his election expenditures did not exceed five hundred dollars."

"No person or persons shall make expenditures on behalf of a candidate without his approval unless such person or persons file a sworn statement with the clerk and commissioner stating that the candidate did not approve such expenditure. Such expenditure shall be limited to twenty-five dollars as set forth in (above) paragraph."

"For purposes of this section, personal expenses shall include only payments for traveling expenses and expenses incidental thereto, for writing, printing and preparing the transmission of any letter, circular, or other publication not issued at regular intervals, containing a statement of the position or views of the candidate or person upon public or other questions, for stationery and postage and for telegraph, telephone and other public messenger service; but all such expenses shall be limited to those which are directly and personally incurred and paid by the candidate."

1. The schedule for filing the statements prescribed above shall be as follows:
 - a. The first statement shall be filed on or before the thirtieth day preceding the election to which it relates (April 21, 2025);
 - b. The second statement shall be filed on or before the fifth day preceding the election (May 15, 2025);
 - c. The third statement shall be filed within twenty days after the election (June 9, 2025).
2. Each statement shall cover the period up to and including the day next proceeding the day herein specified for the filing thereof.
3. It is not necessary to itemize the data previously reported in any prior statement. But each statement must include a summary of all expenditures and contributions and other particulars reported in any previous statements.
4. A statement shall be deemed properly filed when deposited in an established post office within the prescribed time, duly stamped, registered and directed to

Campaign Expenditure and Contribution Form

the Clerk of the School District and to the Commissioner of Education. In the event it is not received, a duplicate of such statement shall be promptly filed upon notice of the school district administrative officer and/or the commissioner of its non-receipt. Each statement shall be preserved for a period of three years from the date of filing and shall be considered part of the public records and shall be open to public inspection.

In accordance with Sections 1528 and 1529 of the Education Law, as recently revised, all candidates for member of the Board of Education must file **three** campaign expenditure and contribution statements.

- The first statement is due on or before the 30th day before the election
 - The second statement is due on or before the 5 day before the election;
- and
- The third statement is due within 20 days after the election.

The campaign expenditure and contribution statements must be completed, signed by the Board candidate and notarized by a notary public.

If a Board candidate expends and/or others expend on his/her behalf less than \$500, and the aggregate amount of contributions to the candidate does not exceed \$500, a sworn statement to that effect must be filed with the District Clerk.

If a Board candidate expends* more than \$500 or receives more than \$500 in contributions or loans, a sworn statement must be filed with both the District Clerk and the Commissioner of Education.

If the expenditures and/or contributions are more than \$500, the expenditure and contribution statements must include the following information:

- dollar amount of any contribution or transfer or the fair market value of any item which is other than money; the name and address of the transferor, contributor or person from whom received;
- if the transferor or contributor is a political committee, the date of receipt, the dollar amount of every expenditure, and the name and address of the person to whom it was made; the date of the expenditure(s) and a description of the expenditure(s).

Any contribution or loan that exceeds \$1,000 received after the close of the period covered in the last statement before the election, must be reported within 24 hours after receipt. That statement must be completed, signed by the candidate and notarized.

This includes payments for travel expenses, writing, printing and transmission costs of any letter, circular or other publication containing a statement of position or views of the candidate or other person upon public or, other questions, including stationery, and postage, telegraph, telephone and public messenger service.