



Board of Education School and Community Relations Committee

June 17, 2024

Time 3:45 - 4:45 p.m.

Board of Education Room

Minutes

Present: R. Herschberg, D. Wood, B. Bass (ex-officio), T. Huyter, K. Slentz

The committee convened the meeting at 3:50 p.m.

1. Framing the work

Committee

- a. Review and approval of agenda

The committee approved the agenda.

2. Updates and Recommendations

Administration

- a. Redesign of the district website

T. Huyter reviewed the structure and function of the new website design and the committee discussed options that would improve the user experience. The committee reviewed the calendar feature of the website and provided suggestions for additional options that would be helpful to parents. Administration will review the suggestions and report back to the committee.

- b. Budget vote and board election exit survey

- i. 2024-25 Budget Newsletter and possible revision/addition

- ii. Budget Summary Handbook revisions

K. Slentz reviewed feedback from the exit survey and discussed lessons learned and possible next steps to improve our communications for the 2026-27 budget development process.

The committee discussed communications in general and shared observations on how the district could improve communications with parents and the community. Administration will work with Capital Region BOCES Communications Services on an audit of our processes and recommendations for improvement.

- c. Eagle Eye Newsletter recognition

- i. NSPRA Newsletter Award of Excellence for Newsletter 1 and 2 (see attached)

K. Slentz provided information on the recent award that the district received for our Eagle Eye newsletter.

3. Next Meeting

Committee

- a. TBD

- i. Structure and function of committee

4. **Adjourn**

The committee adjourned the meeting at 5:10 p.m.

Committee